

## Adaptive Management Task Team Conference Call Meeting Oct 24, 2012 3:00pm

Please see below the draft agenda for the upcoming IGLSL Adaptive Management task team meeting, scheduled for Wednesday, October 24 at 3:00pm.

### Suggested Agenda Items:

1. Update from IJC Semi-Annual
2. Gap Analysis
  - Quick status
  - Assigning leads to various categories
  - Assigning a Pilot sub-team
  - Assigning an Outreach sub-team
3. Meeting with IJC in Windsor
  - Purpose of meeting and what we want out of it (and suggested dates)
  - Outline for business case (storyline) (can we do this in advance of meeting?)
  - Name suggestions and sound bites
4. Matrix
  - Are we on the right track?
  - Linking objectives
5. Advisory Group
  - Status and Start-up
6. Review and update of task list from Sept 24-25.
7. Discuss setting a time for a weekly conference call.

### Roll Call:

Wendy Leger, Dick Hibma, George Cotroneo, Kyle McCune, Daniel Ferreira, Mike Shantz, Bill Werick, David Fay, Marvourneen Dolor, Don Zelazny, Jonathan Staples, John Wilson, Debbie Lee, Jen Read, Megan Bair

Agenda Item (Topic): Update from IJC Semi-Annual	
Decisions:	
Action Items	Lead
1. Due to concerns raised by Commissioners over the term "Adaptive Management" the Task Team will explore alternative names or ways of expressing what is needed.	Jen to lead
2. Commissioners requested a short concise description of what we are doing that can be explained in 30 seconds	Jen and Don to lead
3. Commissioners requested the Task Team meet with IJC Windsor	Wendy to follow-up with Saad

Regional staff for a briefing and cross-linking of activities.	on a date
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Agenda Item (Topic): Gap Analysis	
<p>Decisions:</p> <ul style="list-style-type: none"> <li>- Need to refocus the tasks into a network concept (network structure as presented in the Levels Advisory Board AM model concept), then assign leads for the different categories (networks).</li> <li>- Need to narrow down the list to; 1) focus on high priority action items with some effort on tracking the progress and 2) in an order that demonstrated which tasks different States should be involved with.</li> <li>- Consider a request for a St. Lawrence River pilot because the river is dynamic and needs to deal with extremes often so it would be a good pilot for adaptive actions. Ie. Montreal and water intake issues, Lac St. Pierre.</li> <li>- Assemble a small group for the Georgian Bay and southern Lake Ontario Pilots which include regional and local participation</li> <li>- Due to the degree of discussion on regional pilots, it was agreed that the pilots would be the focus of the next conference call. Mike will lead this discussion.</li> <li>- Jen will take the lead on the outreach sub-team. This sub-team to include someone from Conservation Ontario either Bonnie Fox or Dick Hibma.</li> </ul>	
Action Items	Lead
4. Send out update of the Gap Analysis to the Task Team *It was sent out after the meeting was completed.	Mike
5. Assign leads for different networks (Hydroclimate, Pls, Plan Evaluation etc...)	Mike and Kyle
6. Narrow list based on priorities and State involvement	Mike and Kyle
7. Follow up with the request to start a Pilot study on the lower St. Lawrence River and determine if there is a commitment from the Province to pursue it	Patricia
8. Engage State reps in the advisory group about identifying the right point of contact for outreach initiatives at the State level to participate in sub-team.	Jen, Wendy and Dick (or Bonnie)

Agenda Item (Topic): Meeting with the IJC in Windsor
<p>Decisions:</p> <ul style="list-style-type: none"> <li>- John Wilson from the IJC in Windsor requested that they are looking for an information piece and how to tie it into the agreement and implementation.</li> <li>- Also to think about broader linkages with other IJC initiatives</li> </ul>

<ul style="list-style-type: none"> <li>- Possibly using an Acronym such as “Smart” or “Adapt”</li> <li>- Sound bites or slogans need to capture that “things change”, for example “Learning to live with changing lakes now and in the future”.</li> </ul>	
Action Items	Lead
9. For the IJC meeting in Windsor be prepared to bring an information piece and how the IJC will be involved and include broader linkages between AM and other IJC initiatives.	Bill and Wendy
10. Develop the storyline piece, everyone else will offer review and comments	Bill and Wendy
11. Lead the development of the public outreach concepts (including the AM naming suggestions and sound bites)	Jen
12. Megan to distribute fact sheet that she put together.	Megan

Agenda Item (Topic): Matrix	
<p>Decisions:</p> <ul style="list-style-type: none"> <li>- The matrix should be narrowed down or focused because it could become a daunting task. For example: <ul style="list-style-type: none"> <li>1) Focus on something specific (I.e. Flooding matrix)</li> <li>2) Apply it locally at the regional pilot project level and go from there.</li> </ul> </li> <li>- It was decided to continue to fill in the Matrix as is and use it as an example going forward.</li> </ul>	
Action Items	Lead
13. Send BMP list developed for New York State to Kyle and Daniel. *Item sent after the meeting	Don
14. Kyle to fill in what he has for the U.S. side into the current matrix.	Kyle
15. Everyone to go through the table and complete it for their agencies.	All

Agenda Item (Topic): Advisory Group	
<p>Decisions:</p> <ul style="list-style-type: none"> <li>- It was agreed, that after the invitations are sent, to follow up with a phone call to each person who received an invitation. Due to the amount of calls to be made, they were split up as follows: <ul style="list-style-type: none"> <li>Wendy – Canadian Federal Agencies, Mayor of Collingwood</li> <li>Jonathan Staples – Provincial Agencies (MNR)</li> <li>Dick Hibma – Conservation Authorities</li> <li>Debbie/Kyle – U.S. Federal Agencies</li> </ul> </li> </ul>	

<p>Jen – Great Lakes Fisheries Commission, Great Lakes Commission, Council of Great Lakes, Cities Initiative, Michigan State  Don – New York, Pennsylvania, Ohio  Bill – Minnesota, Illinois, Indiana, Wisconsin</p>	
Action Items	Lead
<p>16. Send out AM Advisory Group list to everyone identifying who will contact who.  * Item sent after the meeting</p>	Wendy
<p>17. All calls should be complete before next meeting.</p>	All those assigned to make calls
<p>18. Send out AM Advisory Group list to everyone identifying who will contact who.  * Item sent after the meeting</p>	Wendy

Agenda Item (Topic): Discuss setting a time for a weekly conference call	
<p>Decisions:</p> <ul style="list-style-type: none"> <li>- Wendy to send out two doodles, 1) for next call and 2) to determine best time for weekly calls</li> </ul>	
Action Items	Lead
Send out doodles for the next conference call	Wendy