

1 **INTERNATIONAL LAKE ONTARIO - ST. LAWRENCE RIVER BOARD**

2 **Board Meeting 29 March 2018 – 8:00 am to 3:00 pm**

3 **Hampton Inn – 1729 H Street NW, Washington DC 20006**

United States		Canada
	Board Members	
Mr. A. David Dr. F. Sciremammano Mr. T. Brown Mr. R. Company		Mr. J. Aubry-Morin Ms. P. Clavet (ph.) Mr. M. Hudon Ms. J. Frain
	Secretaries	
Mr. A. Heer		Mr. R. Caldwell
	Regulation Representatives	
Mr. K. Koralewski (Alt.)		Mr. J. Bruxer (ph) Ms. J. Dickhout (ph)(Alt.)
	IJC Staff	
Mr. D. Hermann Mr. F. Bevacqua		Mr. D. Fay Ms. S. Lobrichon
	Associates	
Ms. C. Fisher Mr. B. Carmichael Mr. T. Lavigne Mr. P. Davis		Ms. W. Leger Mr. M. Shantz (ph)

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5 **1) Roll, Opening Remarks, and Objectives**

6 Mr. Tony David chaired the meeting on behalf of the US Co-Chair. Mr. David, opened the  
7 meeting at 1:00 pm (EDT) with a roll-call and introductory remarks. Mr. Patrick Davis  
8 introduced himself as the new NYPA Operations Advisory Group point of contact.

9 **2) Approval of March Meeting Minutes**

10 The meetings minutes from the March 29<sup>th</sup> meeting were distributed to Board members April  
11 23<sup>rd</sup>. Due to the short timeline for review, members will review and approve the meeting

12 minutes via email.

13 **Action item:** US secretary will re-distribute March 29<sup>th</sup> meeting minutes for review and  
14 approval.

### 15 **3) Previous Action Item Review**

16 Previous action items were reviewed and marked as in progress or complete.

### 17 **4) Current Conditions and Regulation Overview**

18 The US Alternative Regulation Representative presented on hydrologic conditions in the upper  
19 Great Lakes, the Lake Ontario – St. Lawrence River system, and the Ottawa River basin. April has  
20 been extremely cold in the Ottawa River basin in comparison to last year, and snow is still in the  
21 basin. However, it was noted that snow-water equivalent is not a strong indicator of potential  
22 flooding and future conditions will depend primarily on the rainfall that occurs. It was also noted  
23 Plan 2014 continues to prescribe very high outflows in response to the high upper Great Lakes  
24 water levels, and the last 52 weeks of water supplies, while considering conditions in the upper and  
25 lower St. Lawrence River.

### 26 **5) Communication Committee Update**

#### 27 **a) IWI Proposal for Communications Assessment**

28 The Board discussed the IWI proposal to hire a communications professional to assess the  
29 effectiveness of the Board's communication with the public and stakeholders. A detailed scope  
30 was developed and a request for proposals was advertised. The IWI funding was approved by the  
31 IJC, and a scope of work was developed so it may be sent out for a request for proposals. The  
32 contracting is being handled by the Canadian section, but the product will assess communication  
33 efforts in the US and Canada. Proposals are expected in the coming weeks and will be reviewed  
34 by secretaries and IJC communication staff.

#### 35 **b) Facebook Communication Challenges**

36 The Board discussed recent challenges in managing their Facebook page and general  
37 communication needs. The Board discussed the need for additional staff to assist with the high  
38 volume of media requests, maintaining the Facebook page, and developing timely media releases.  
39 The Co-Chairs will continue to explore additional resources through their respective agencies. The  
40 Communication Committee will meet to develop a scope of work in anticipation of receiving  
41 additional communication assistance.

42 **Action item:** Co-Chairs to explore if agency resources are available to support the  
43 Board's communication efforts.

44 **Action item:** Communication committee will develop a list of communication needs for  
45 discussion at the next communication teleconference

46 **c) Spectrum News Townhall April 25**

47 US Member Tony David will represent the Board during a media event hosted by Spectrum  
48 News on April 25<sup>th</sup>. Spectrum developed a documentary titled "Troubled Waters" which will  
49 explore the high water event of 2017 and those affected and involved in the event. After airing  
50 the documentary, a townhall meeting will be held for all parties involved to discuss their  
51 perspectives. The documentary will only be available to Spectrum News subscribers.

52  
53 **Action Item:** Mr. David will report on the townhall at the next meeting and inform the  
54 Board how to access the recorded townhall, if available.

55 **Action Item:** Secretaries will send recent Democrat and Chronicle article with video that  
56 discussed the potential for a Great Lakes Coastal Resiliency Study

57 **d) Circles of Influence**

58 The Board discussed the need to develop a network of key agency officials to facilitate outward  
59 communication to a broader audience during future extreme events. A three-tiered structure was  
60 briefly proposed. Tier 1 would include agency contacts and have a close functional relationship  
61 with the Board, Tier 2 would consist of individuals who may not directly interact with the Board  
62 but will provide cooperative assistance, and Tier 3 would consist of individuals that do not  
63 influence decisions but may be affected by decisions made. The Board will revisit this concept  
64 after an assessment of current communication is performed through the IWI Communication  
65 project.

66  
67 **Action item:** The IWI Communication project team will inquire if the selected contractor  
68 may assist with developing a circles of influence as part of the proposal.

69 **6) Gauging Committee Update**

70 **a) Approval of 80<sup>th</sup> Report**

71 The 79<sup>th</sup> and 80<sup>th</sup> gauging committee reports were approved by the Board.

72           **b) Status update of 81<sup>st</sup> report and 2018 Inspections**

73   The 81<sup>st</sup> (2017) report is still in progress and will be distributed to the Board for approval once  
74   complete. The committee is scheduled to perform the 2018 gauge inspection from 11-17 June.

75           **c) Precision Survey Update**

76   The committee also discussed the need for the Power Entities to complete a precision survey. The  
77   survey is required every 10 years, and should be performed in 2018.

78           **Action item:** Secretaries will draft a letter to OPG and NYPA on behalf of the Board and  
79           Gauging Committee requesting the status of the 2018 precision survey and cc the IJC  
80           advisors on the correspondence.

81   **7) GLAM Report Discussion**

82   The GLAM Committee Co-Chairs discussed the outstanding comments of sections 1-5 of the  
83   draft GLAM Annual Report for 2017 and resolved them with the Board. The GLAM Co-Chairs  
84   proposed to separate sections 1-5 from the GLAM Annual Report and compile them into a  
85   standalone Board report which will provide a detailed overview of the hydrologic conditions and  
86   water regulation activities during 2017. The Board concurred with this decision and expects to  
87   submit the report to the IJC for public distribution at the end of May. The GLAM Annual Report  
88   for 2017 is expected to be complete by October 2018 and will include further information on the  
89   climate and hydrological conditions of 2017 in addition to observed, reported and anecdotal  
90   evidence of impacts of 2017 water levels and flows on various interests throughout the Lake  
91   Ontario – St. Lawrence River system. The GLAM annual report will also include some  
92   preliminary analyses to further examine the effects and limitations of outflow management under  
93   the extreme conditions of 2017. The Board also approved of GLAM's semi-annual progress  
94   report which describes the Committee's annual work plan.

95  
96   **Action item:** GLAM to incorporate Board comments into a standalone Board report and  
97   redistribute for review by May 7<sup>th</sup>. Board to complete review by May 14<sup>th</sup>.

98   **8) Review of Presentation to the IJC**

99   The Board made minor modifications to their presentation to the IJC.

100   **9) Other Business**

101           **a) IJC Reception** – April 24<sup>th</sup>, Washington DC

102           **b) IJC Appearances** – April 25<sup>th</sup>, Washington DC

103           **c) GLAM Meeting** – June 26<sup>th</sup>-27<sup>th</sup>, Detroit MI

104           **d) ILOSLRB Meeting** – September 18<sup>th</sup>, Cornwall ON

105   **10) Action Item Review**

106           ○ US secretary will re-distribute March 29<sup>th</sup> meeting minutes for review and approval.

107           ○ Co-Chairs to explore if agency resources are available to support the Board’s  
108           communication efforts.

109           ○ Communication committee will develop a list of communication needs for discussion at  
110           the next communication teleconference.

111           ○ The IWI Communication project team will inquire if the selected contractor may assist  
112           with developing a circles of influence as part of the proposal.

113           ○ Secretaries will send recent Democrat and Chronicle article with video that discussed the  
114           potential for a Great Lakes Coastal Resiliency Study

115           ○ Secretaries will draft a letter to OPG and NYPA requesting the status of the 2018  
116           precision survey and cc the IJC advisors on the correspondence.

117           ○ GLAM to incorporate Board comments into a standalone Board report and redistribute  
118           for Board review by May 7<sup>th</sup>. Board to complete review by May 14<sup>th</sup>.

119   **11) Closing Remarks and Adjournment**

120   The meeting adjourned at 5:00 pm.

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122 **INTERNATIONAL LAKE ONTARIO - ST. LAWRENCE RIVER BOARD**  
123 **Board Meeting 24 April 2018 - 1:00 pm to 5:00 pm**  
124 **Hampton Inn - 1729 H St. NW, Washington DC 20006**  
125

126 **FINAL AGENDA**  
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- 128 1. Roll, Opening Remarks, Objectives [T. David] 1:00 pm  
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130 2. Approval of March Meeting Minutes 1:10 pm  
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132 3. Previous Action Item Review 1:15 pm  
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134 4. Current Conditions and Regulation Overview [Koralewski] 1:20 pm  
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136 5. Communication Committee Update [T. David, Company, Hudon, Heer] 2:00 pm  
137 a) IWI Communication Proposal Update [Heer]  
138 b) Facebook Options Paper  
139 c) Spectrum News Townhall April 25<sup>th</sup>  
140 d) Circles of Influence  
141  
142 6. Gaging Committee Update [Koralewski, Fisher, McNiven] 2:45 pm  
143 a) Approval of 80<sup>th</sup> Report  
144 b) Status Update 81<sup>st</sup> Report and 2018 Inspections  
145 c) Precision Survey Update  
146  
147 **BREAK** 3:00 pm (15 min)  
148  
149 7. GLAM Update [Heer, Leger] 3:15 pm  
150 a) Approval of Sections 2-5 of GLAM Annual Report and Semi-Annual Report  
151 b) Discussion of Impact Assessment (Ch 7) and Plan Review and Evaluation (Ch 8)  
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153 8. Review of Presentation to IJC [Heer] 4:15 pm  
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155 9. Other Business [Heer] 4:45 pm  
156 a) IJC Reception: April 24 6pm (2201 C St, NW, Washington DC – DOS Exhibit Hall)  
157 b) IJC Appearance: Washington DC – April 25  
158 c) GLAM Meeting June 27-28: Detroit, MI  
159 d) Fall Board Meeting Sept 18<sup>th</sup> Full day: Cornwall, ON  
160 e) Approval of 129<sup>th</sup> SAR - Signatures  
161  
162 10. Action Item Review [Heer] 4:50 pm  
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164 11. Closing Remarks [T. David] 4:55 pm  
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